



BURSARY PROGRAMME - 2019

APPLICATION FORM

Dear Applicant,

Thank you for your interest in the **Sacotech Bursary Programme** for the **2019 Academic Year**. Please complete this application form in accordance with the instructions below and submit the completed application form to the Sacotech Bursary Committee within the prescribed timelines. Kindly ensure that all supporting documentation is included, so that your application can be taken into consideration by the Sacotech Bursary Committee.

1. Salient Terms of the Bursary Award

Should your application be successful, please note that:

- The Sacotech Bursary is only offered for the fields of study/courses indicated in the prospectus.
- The Bursary will cover full Tuition Fees or Part-Tuition depending on the criteria score of the applicant.
- You may not amend your course of study without prior written consent from the Company;
- You will be required to maintain an average of 60% for the duration of your course of study and you will be required to provide regular reports in this regard;
- The Bursary is awarded for the full academic period at a single academic institution;
- You will be required to participate in the Sacotech Vacation Work Programme;
- You will be required to enter into an agreement with the Bursar and its Administrator, which agreement will provide more detail of the above and the remaining terms and conditions upon which the Bursary will be awarded to you;
- That you may not accept any other Bursary or other form of financial assistance from any other company without the prior written consent of the Company;
- You are accordingly advised to carefully consider the above prior to submitting your application as the Bursar follows a stringent selection process and should the above not be acceptable to you, this may result in another deserving student's application not being considered and would negatively impact the selection process.

2. Instructions to Complete and Submit the Application Form

1. Ensure that all fields are completed and all supporting documentation is attached.
2. Use CAPITAL BLOCK LETTERS when completing sections A to C.
3. All copies of supporting documentation must be certified to be true copies of the originals thereof.
4. Incomplete application forms will not be considered.
5. All requested information must be submitted, or an explanation must be given as to why you cannot provide it. Also indicate when the outstanding documentation will be available. Any outstanding documentation must be submitted as soon as it becomes available. You will not be reminded to submit any outstanding documents.
6. Do not attach original documents. Only certified copies must be supplied, as submitted documentation will not be returned to the applicant.
7. A clear passport-size colour photograph of you must be attached to the top right-hand corner of the front page.
8. Arrange the documents in the order that it appears in the checklist on page 6.
9. E-mail the completed form and all documents to info@sacotech.co.za or you can hand in in person to :

Physical Address(JHB):
The Bursary Officer
Sacotech
48 Lillian Ngoyi Street
Johannesburg
Email: info@sacotech.co.za
Tell: 011 047 1729

**Physical Address
(BOOYSENS):**
The Bursary Officer
73 Booysens Road
Booyens

3. Field of Study

The Sacotech Bursary is only offered for the fields of study/courses listed in schedule 1 hereto.

Please indicate your intended field of study/course below:

1) First choice: _____

2) Second choice: _____

3) Third choice: _____

Should your chosen field of study/course be similar to any of the courses listed in schedule 1 but not be listed in schedule 1, please indicate your chosen field of study/course here

A. Details of institution(s) you have applied to for the 2019 academic year

Institution(s)	Subjects/ Courses applied for	Academic Year of study for 2019	Have you been provisionally accepted (if yes, please provide proof)

B. Personal Information

Surname:

Name(s):

Date of birth:

Nationality: ID/Passport number:

Gender: For statistical purposes, please indicate: Race Nationality

1. Physical address:
 Postal Code:

2. Postal address:
 Postal Code:

3. Home Telephone Number: Mobile Number:
 Alternative Number:

4. Email:

5. Do you have any disabilities or chronic illness(es) If yes, please specify:

(Kindly attach relevant medical certificates to this application)

C. Applicant's Education Details

Indicate what the bursary is required for: High School Full-time tertiary studies Part-time tertiary studies

Highest educational qualification :

Institution :

City : Province :

Date of highest qualification received :

In which grade or academic year of study will you be in 2019: Grade / Year

1. School results (please provide proof)

Applicable to current Matric Students only

Overall Average (%)	Grade 10 results	Grade 11 results	Mid year Grade 12 results
	%	%	%

2. Tertiary education results (please provide full academic transcripts)

Applicable to current Tertiary Students only

Overall Average (%)	Matric	Year 1	Year 2	Year 3	Year 4	Year 5	Honours	Masters	PhD
	%	%	%	%	%	%	%	%	%

3. Indicate whether you're a member of the Golden Key Society

4. Have you applied for an Sacotech Bursary before?

If yes, please provide details, including year of previous application and the outcome thereof :

5. Are you currently receiving other financial assistance?

If yes, please provide the following details : Bursary Loan

Financial assistance provider :

Amount :

6. Have you recived Financial assistance in the past?

If yes, please provide the following details : Bursary Loan

Amount :

NB: Submit a copy of your bursary/loan agreement

D. Guardian and Family Details

1. Surname:

Mother's Name(s):

2. Home Telephone Number: Mobile Number:

Alternative Number:

3. Email:

4. Marital status: Married Single Divorced Widowed

5. Employed Y N Total Gross Monthly Income (please provide proof):
Please provide a statement of income & expenses.

6. Name of Employer:

1. Surname:

Father's Name(s):

2. Home Telephone Number: Mobile Number:

Alternative Number:

3. Email:

4. Marital status: Married Single Divorced Widowed

5. Employed Y N Total Gross Monthly Income (please provide proof):
Please provide a statement of income & expenses.

6. Name of Employer:

If your parents are divorced or separated, indicate which parent you are living with: Mother Father

Guardian(s) (where applicable)

1. Surname:
Name(s):

2. Home Telephone Number: Mobile Number:

Alternative Number:

3. Email:

4. Marital status: Married Single Divorced Widowed

5. Employed Y N Total Gross Monthly Income (please provide proof):
Please provide a statement of income & expenses.

6. Name of Employer:

7. Other dependants supported by parent/s or guardian: (Please provide proof, for example: birth certificate)

Full Name	Relationship	Age	Income type	Income per month

E. Education details of Applicant's family

1. Do(es) your parent(s)/guardian(s) have a tertiary qualification? Y N
 If yes, indicate what qualification was obtained: Mother _____
 Father _____ Guardian(s) _____

2. Do any of your siblings have a tertiary qualification? Y N
 If yes, indicate what qualification(s) was/were obtained: _____

3. Are any of your siblings currently studying at a tertiary institution? Y N
 If yes, indicate:
 At which institution(s) is/are he/she/they studying? _____
 For which course of study is/are he/she/they registered? _____
 (If additional space is required for Section E, please use a separate page.)

F. 2 min Video

A one page self-explanatory essay:

- About you
- Your family background
- Your qualifications and Achievements
- Leadership qualities and experience
- Your work experience (if any)
- Books/Articles you read
- Career objectives
- What motivates you?

G. Relationship with Sacotech

i. Do you or any of your family members currently have a relationship (eg. client / employee) with Sacotech? Y N
 Please specify: _____

H. Source

Where did hear about the Sacotech Bursary Programme ?
 Please specify: _____

I. Declaration

I hereby declare that :

1. The information provided is true and correct.
2. I provide consent to Sacotech to verify all information provided.
3. I confirm that I have read and understood the Terms and Conditions set out in this form by signing.
4. I permit Sacotech to pass on my information and documentation to any of its associated/partner companies for research, marketing and advertising purposes, and to use such information in respect of any communication that the associated/partner companies may wish to bring to my attention.

Y	N
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Signature of applicant:

Date:

D	D	M	M	Y	Y	Y	Y
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Signature of parent/guardian:

Date:

D	D	M	M	Y	Y	Y	Y
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Supporting document checklist (√)

- | | |
|--|--------------------------|
| 1. Completed Bursary Application Form | <input type="checkbox"/> |
| 2. Copy of ID/Passport | <input type="checkbox"/> |
| 3. Medical Certificates | <input type="checkbox"/> |
| 4. Proof of Monthly Household Income & Dependents | <input type="checkbox"/> |
| 5. Monthly Budget (income & expenses) | <input type="checkbox"/> |
| 6. Academic Transcripts from Grade 10 to most recent Matric results (Applicable to current Grade 12 learners only) | <input type="checkbox"/> |
| 7. Copy of all Academic Transcripts to date (Matric/A-level/O level/Bachelor's/Honours/Masters/PhD) | <input type="checkbox"/> |
| 8. Copy of all Academic Certificates to date (Matric/A-level/O level/Bachelor's/Honours/Masters/PhD) | <input type="checkbox"/> |
| 9. Copy of Bursary/Loan Agreement | <input type="checkbox"/> |
| 10. Preliminary Acceptance Letter/s from an accredited tertiary institution | <input type="checkbox"/> |
| 11. Tax Invoice indicating fees from the Institution | <input type="checkbox"/> |
| 12. Testimonial from your Principal/Teacher/Faculty Dean/Lecturer (As applicable) | <input type="checkbox"/> |
| 13. CV | <input type="checkbox"/> |
| 14. A one page self-explanatory essay. | <input type="checkbox"/> |
| 15. You may include a separate letter of recommendation from your parent/guardian (Optional) | <input type="checkbox"/> |

J. Submission Process and Deadlines

1. Applications for the 2019 academic year can be submitted via post or online.
2. Applications must be submitted by no later than 15 January 2019.
3. Applications which are submitted online must be submitted as a **single pdf document**.
4. All applications will be acknowledged by email or post within 2 weeks of receipt. Should you not receive a confirmation of receipt please contact the Bursary Officer on 073 701 9902.
5. Applications may also be hand-delivered to the Sacotech Johannesburg. Addresses are included on the first page.
6. The Sacotech Bursary Committee will review all applications and (subject to paragraph 7. below) will communicate the outcome to successful applicants by the end of January 2019.
7. Successful applicants who had written the Matric examinations will only be informed of the outcome of their application as soon as reasonably possible after date of receipt of the applicant's final matric results.
8. Should you not hear back from us within the timeframes contemplated in paragraph 6. (or paragraph 7. above, if applicable), please regard your application as having been unsuccessful.
9. Any determination or decision of the Sacotech Bursary Committee regarding the outcome of this application will be final and binding on the applicant and no correspondence will be entered into with unsuccessful candidates.

Schedule 1